

# SILENT COMPLAINT FORM

Use this form to report criminal, suspicious, or drug activity, code violations or public work issues.

Fill as much information as possible.

Please include a call back number (you still will remain anonymous).

## LAW ENFORCEMENT

Description of person involved:

Name: \_\_\_\_\_

Sex: \_\_\_\_\_ Height \_\_\_\_\_ Approx Age \_\_\_\_\_

Race: \_\_\_\_\_ Hair Color \_\_\_\_\_

Hairstyle: \_\_\_\_\_

\_\_\_\_\_ Mustache \_\_\_\_\_ Beard \_\_\_\_\_

Distinguishing Marks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Auto(s) involved: Model \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_

Make: \_\_\_\_\_ State \_\_\_\_\_

License Plate #: \_\_\_\_\_

Date of Activity: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Describe activity: (weapons, drugs,

criminal activity, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pattern of frequency of above activity:

(day, time, location, explain)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Your contact #: \_\_\_\_\_

You may remain anonymous

## CODE ENFORCEMENT

Description of suspected violation:

Property location (address):

\_\_\_\_\_

\_\_\_\_\_

Garbage etc. on property (High grass,

weeds. junk cars, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Exterior of structure (peeling paint etc.):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Excessive pets (more than 2 dogs, cats

or unusual, common animals):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unusual amount of people living at

property location (explain):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other (explain):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## PUBLIC WORKS

Description of situation needing to be

addressed including exact location

and/or address:

Overgrown tree limbs, branches:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pot holes, hazardous road conditions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Garbage, litter on public property:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Damaged road

signs/streets/streetlights:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other (explain):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THANK YOU FOR YOUR HELP!**

**Please mail or return to Springdale**

**Borough Office.**

**Additional copies can be obtained:**

**Springdale Borough Office**

**325 School Street**

**Springdale, PA 15144**

This Silent Complaint Form is sponsored by Springdale Borough Council & Mayor. It is an attempt to promote citizen involvement in revitalizing our community.

Your participation in this initiative will develop our community, making it not only a safer place, but more attractive, clean and economically viable.

We are partnering with the Police and other law enforcement officials, the Code Enforcement Officer and the Street and Water Departments. In doing so, our goal is to clean up our neighborhoods of criminal, illegal, suspicious activities.

By using this form, you can pass on the necessary information ANONYMOUSLY to the appropriate authorities to report these activities which continually threaten our community.

These tip sheets will be used by the appropriate Borough departments to investigate the reported situation, activities, and/or violations.

### **THINGS TO LOOK FOR:**

Watch for patterns of behavior in your neighborhood that make you suspicious.

Let common sense be your guide.  
Example: One strange car may simply be an out of town visitor; many brief stops may be a sign of suspicious activity.

Some other common signs include:

- Unusual late night traffic or activity.
- Exchanges of money and packages from curbside to car window.
- Car horn "signals."
- Sharing of substance among a group.

### **Some advice:**

Do not attempt to confront any individuals that you suspect no matter how insignificant it may seem (ex: playing loud music from a vehicle parked in front of your house). In that case, when it must be immediately addressed, call 911.\*

\*This advice comes specifically from our local law enforcement officials.

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**SPRINGDALE BOROUGH**